

#LoveLocal Festival Expression of Interest Site Booking

#LoveLocal Festival is a new, exciting celebration of local businesses in the Port Macquarie-Hastings region!

The festival will be held on the 19th of November at Bain Park in Wauchope from 2pm -8pm.

We are on the lookout for local businesses to be involved and have a display, food truck, demonstration, or stall at the festival. Businesses of all types and size are encouraged to attend!



Why get involved?

- **Promotion of your business**
- **Opportunity to connect with the local community**
- **A great afternoon out in Wauchope**
- **Collect leads and sell on site at your stall**

Proudly brought to you by



What happens now?

We will review your expression of interest and contact you with any questions we may have. We will then confirm your site booking and send you through all the details of the day.

1. Contact Details

Business Name	<input type="text"/>
ABN	<input type="text"/>
Address	<input type="text"/>
Phone	<input type="text"/>
Email	<input type="text"/>
Website	<input type="text"/>
Contact Person	<input type="text"/>
Position	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>
	<input type="text"/>

2. Social media links

Facebook	<input type="text"/>
Instagram	<input type="text"/>
LinkedIn	<input type="text"/>
Other	<input type="text"/>

3. Business Description

More info or book online at: WWW.WAUCHOPECHAMBER.COM.AU

4. Please select your business industry category

- Agricultural, Forestry and Fishing
- Mining
- Manufacturing
- Electricity, Gas, Water and Waste Services
- Construction
- Wholesale Trade
- Retail Trade
- Accommodation and Food Services
- Transport, Postal and Warehousing
- Information Media and Telecommunications
- Financial and Insurance Services
- Rental, Hiring and Real Estate Services
- Professional, Scientific and Technical Services
- Administrative and Support Services
- Public Administration and Safety
- Education and Training
- Health Care and Social Assistance
- Arts and Recreation Services
- Other Services

5. Who is the contact person who will be in attendance on the day?

Contact person on the day

Contact persons number

6. Please send a copy of your logo along with this application (email to wauchopechamber@gmail.com)

7. There is undercover and open-air sites available.

Undercover sites will be under a marquee with a trestle table and 2 chairs provided for \$50. Open air sites (3x3m OR 3x6m in size) are free and you are able to bring your own gazebo, this is recommended especially for businesses with branded tents!

- Undercover site (2.5x2m includes hire of trestle table + 2 chairs) - \$50
- Open air site (3x3m) - free
- Open air site (6x3m) - free

8. POWER – limited availability (\$20.00 per outlet)

NOTE: ONE outlet per TAGGED appliance. ALL extension cords and appliances MUST be tagged.

Number of outlets (10-amp single phase power):

Please describe what appliances you intend to use on each power outlet:

9. Please send a copy of your Public Liability insurance along with this application (email to wauchopechamber@gmail.com). All sites are required to provide Public Liability of \$20M.

10. Are you selling food and/or beverages? (If no, skip to question 14).

- Yes
- No

FOOD AND BEVERAGE STALLS – ADDITIONAL INFORMATION-

All applications must include copies of the following, if relevant to your stall:

- Public Liability Insurance certificate
- Food Safety – where applicable
- Food Safety Supervisor Certificate – where applicable (All food stalls will require a Food Safety Supervisor onsite)
- Mobile food stall/van Approval from Port Macquarie-Hastings Council.

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JOIN US ONSITE FOR LUNCH BEFORE THE FESTIVAL BEGINS!

Before the festival starts on November 19th, we will also be holding a luncheon at the same location with a guest speaker to discuss small business. This is an opportunity to listen to a knowledgeable speaker and get ideas and insight into the challenges and rewards of having a small business.

14. Would you like to attend this luncheon?

- Yes
 No
 If yes, please provide any dietary requirements

15. Would you like to process your free Wauchope Chamber LITE membership with this application?

- Yes No

16. Any further comments?

PROMOTION PACK & SPONSORSHIP (please tick any that apply)

- Promotion packs inclusive of featured program placement and social media post \$120
 I would like more information on Sponsoring this event

Terms and Conditions

By submitting this Expression of Interest, you are agreeing that you understand and will undertake the following terms and conditions:

1. That the information provided here is correct according to your knowledge.
2. That you are willing to participate in the campaign and provide timely information and feedback as requested and are willing to contribute as a participant in the campaign.
3. That you are willing for your business name and description to be included in public promotions of the campaign.
4. That you are willing to provide feedback on your experience to the Wauchope Chamber which we may include in our reporting and/ or as a promotion of the campaign or the Chamber itself.
5. That you understand this campaign is facilitated by the Wauchope Chamber of Commerce and you agree to become a member of the Wauchope Chamber of Commerce. By submitting this form, you will become a Member at the LITE (free) level. (Currently free and paid options available)
6. That your business profile and associated promotional materials will be included in the Wauchope Chamber websites and social media along with any other relevant projects/ activities.
7. You may be asked by the Chamber to share a positive news story, insights, or other information regarding what you are doing in your business in the interest of local business promotion and sharing of knowledge with our local business community.
8. That you will receive communications from the Wauchope Chamber of Commerce of which you can unsubscribe at any time.
9. The decision determining successful applications will be approved by the Wauchope Chamber executive and is final.
- 10.

17. Terms and conditions

- Yes, I agree Name: _____ Signature: _____ Date: _____

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